

**PERMIT TO INSTALL MONUMENTS OR MARKERS AT  
EMMETSBURG EVERGREEN CEMETERY**

This permit form, along with the required fee, (includes cost of base, installation and marker setting fee), must be paid to the City of Emmetsburg, 2021 Main Street, Emmetsburg, Iowa before any monuments are delivered to the cemetery. All monuments should be delivered to the Evergreen Cemetery, Hwy 4 South, Cemetery Maintenance Shed, Emmetsburg, Iowa 50536

Monuments or markers shall be placed on foundations poured by the City of Emmetsburg. Poured foundations will be nominal six inches in thickness. All foundations shall have a wash at both sides and ends of monument or marker. Wash shall be a minimum of 3". The foundation base will be set within fourteen (14) days after the permit is filed and the fee paid. (Weather Permitting)

The monument or marker will be set within two (2) weeks after delivery to the cemetery. (Weather Permitting). Between November 1<sup>st</sup> and April 1<sup>st</sup> setting of monuments or markers will be determined on the ground conditions and if weather permits.

- **SINGLE STONE** - Cost \$225.00  
Size may be up to 18" x 24" stone base with a maximum of 24" x 36" cement wash
- **COLUMBARIUM STONE** – Cost \$225.00  
Included in cost is the stone and etching of the lettering and up to two carvings or symbols.
- **DOUBLE STONE** - Costs \$350.00  
Size may be up to 18" x 54" stone base with a maximum of 24" x 60" cement wash

The Monument Company requesting installation: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

**NAME(S) on Monument:** \_\_\_\_\_

**SIZE of Monument:** H \_\_\_\_\_ W \_\_\_\_\_ L \_\_\_\_\_

**Signature of Cemetery Lot Owner/Applicant** \_\_\_\_\_

In the **NON-MONUMENT** section of the cemetery only bronze or granite markers, placed with their upper surface flush with the ground are permitted.

In the **MONUMENT** section of the cemetery either monuments or markers are permitted.

In the **COLUMBARIUM** section of the cemetery the etching will be performed by a monument company hired by the City of Emmetsburg. (Information available at City Hall or 712-852-4030.)

**Please Circle:** This permit is for the **NON-MONUMENT, MONUMENT and COLUMBARIUM** Section.

All permanent vases, pots and identifying markers must be placed in the concrete foundations. **Please attach a drawing of the monument along with any special instructions for permanent vases or pots.**