

EXCAVATION PERMIT APPLICATION

- An application for an excavation permit is made by providing the information requested on this form, returning form to City Hall, and by calling the Iowa One Call (800-292-8989) 48 hours in advance of digging. **One Call Request #** _____ **A drawing of the proposed work must be provided.**
- Excavation includes the disturbing of any curb, street, alley, right of way or any public property.
- The person(s) performing the excavation must attach or have on file with the City; proof of liability insurance with a minimum coverage of \$100,000 per person, \$300,000 per occurrence, and \$100,000 property damage.
- A deposit of \$800 is required for any surfaced street excavation and \$300 for gravel streets. The deposit will be refunded in full when the site is returned to the finished surface and upon final approval of the Public Properties Director. In the event the permittee lacks the proper equipment or ability to restore the area, they can request the City's assistance. If the City agrees to perform the work, the permittee will be responsible for all the cost the City incurs. **Deposit Received:** _____.
- The original street surface shall be saw cut prior to excavation. Excavations must cause the least possible inconvenience to the public and provide passage of water along the street gutter. The work site shall have traffic control devices according to the Iowa DOT Uniform Traffic Control.
- The Public Properties Director will direct type, placement and compaction of backfill material. Permittee must contact the Director prior to back filling. If at all possible the City prefers the use of the original material and having it compacted. The excavation must be restored to a drivable condition with at least twelve (12) inches of crushed rock for surface.
- When replacement of concrete or asphalt is required, it should not be installed until the permittee is instructed by the Public Properties Department. Existing concrete surfaces should be restored with six (6) inches of Portland concrete and doweled into the existing surfaces. Existing asphalt or seal coat surfaces should be restored with six (6) inches of asphalt. Administration may allow six inches of Portland concrete instead of asphalt. Existing gravel surfaces should be restored with two (2) inches of granular material, approved by the Director and shall be bladed and shaped into existing areas. Existing grass surfaces should be restored with six (6) inches of good soil, grass seed or sod shall be applied to bring the area back to its original condition.
- The excavation permit will expire if authorized work has not commenced within 20 days from the date of the Public Properties Director's approval.

PROPERTY OWNER(S): _____

ADDRESS: _____ **Phone #:** _____

HOLD HARMLESS AGREEMENT

I hereby state that the City of Emmetsburg will be held harmless from any and all damages claimed by reasons of negligence, incompetence, or omission on the part of such person in the performance of their work, the same to include, but not limited to, careless guarding of excavations made by them or failure to restore all public properties to as good or better condition as they were prior to the work being done, or for any damages growing out of the negligence or carelessness of any person involved in the excavation or guarding or restoring of the same.

Property Owner's Signature: _____ Date: _____

CONTRACTOR: _____ **PHONE #:** _____

PUBLIC PROPERTIES DIRECTOR: _____ **DATE:** _____