

For City Hall Use Only

Date Filed: _____

Received By: _____

Fee Paid: \$ _____

City of Emmetsburg, Iowa Application for Fence & Hedge Permit

(Application Fee is \$30.00)

PLEASE ALLOW UP TO TEN (10) DAYS FOR THIS APPLICATION TO BE PROCESSED!

ALL LINES ON THIS APPLICATION NEED TO BE COMPLETED OR THIS FORM WILL NOT BE ACCEPTED.

1) Name of Property Owner(s): _____

2) Contractor performing proposed improvements: _____

3) Telephone numbers at which applicant may be reached should the building inspector have questions concerning this application:

Daytime Phone: _____

Nighttime Phone: _____

4) Location of Proposed Improvement:

a) Street Address: _____

b) Legal Description: Lot(s) _____ of Block _____, of the

_____ Addition to Emmetsburg.
*(If the description of the subject property is too lengthy for the space provided,
please attach the description on a separate sheet.)*

5) Dimension of Lot(s): a) _____ ft. N. to S. by _____ ft. E. to W.

b) Size (Area) of Lot(s): _____ sq. ft.

6) Size of Proposed Fence: Length _____ Height _____

**(Proposed improvements need to be staked out before inspection will be performed)
(Please complete the attached sketch sheet)**

- 7) Distance Proposed Improvement will be from:
- a) Front Property Line: _____ ft.
 - b) Rear Property Line: _____ ft.
 - c) Side (Right) Property Line: _____ ft.
 - d) Side (Left) Property Line: _____ ft.

8) Law requires that **IOWA ONE CALL** be notified. Before the Building Inspector can approve the building permit, all utilities must have their services located and marked. Iowa One Call requires **at least 48 hours** advanced notice.
Date _____ **Called: 1-800-292-8989**

9) Fence permits expire **4 months** following the date the application is submitted to City Hall. All improvements must be completed prior to this expiration date or a new permit must be issued.

10) By affixing his/her signature below, applicant certifies that all of the information provided in this application is accurate to the best of his/her knowledge, and agrees to the terms of the following Hold Harmless Agreement:

I hereby state that the City of Emmetsburg will be held harmless from any and all damages claimed by reason of negligence, incompetence or omission on the part of such person in the performance of their work, the same to include, but not limited to, careless guarding of excavations made by them or failure to restore all public properties to as good or better a condition as they were prior to the work being done, or for any damages growing out of the negligence or carelessness of any person involved in the excavation or the guarding or restoring of the same.

Signature of Property Owner

Date of Submission

BUILDING INSPECTOR SIGN OFF SHEET

- Building Permit Granted by _____ . Date: _____
Building Inspector
- First Inspection Completed and
Approval to Proceed Granted by _____ . Date: _____
Building Inspector
- Second Inspection Completed and
Approval to Proceed Granted by _____ . Date: _____
Building Inspector
- Application Denied: _____ . Date: _____
Building Inspector

Basis for Denial: _____
